

Contact Centre Representatives in friendly small Newmarket office

We would love to speak to you if you have had Contact Centre experience, are driven, have outstanding communication skills, a high work ethic and are highly reliable.

A background or interest in healthcare would also be highly regarded as would experience with Genesys.

The Role

You will be

- Making patient appointments for our well established clients
- Making sure our call quality standards are met
- Making sure call records are accurate
- Meeting volume KPI's
- Assisting in continuous improvement initiatives

Your experience

- Ideally at least 1 years experience in a Contact Centre
- Alternatively you may have a background in health / science and had a receptionist or admin role in the past
- Customer facing role wanting to work in a Contact Centre environment for the foreseeable future

You will be energetic, extroverted and will flourish in our small close knit team.

We have a comprehensive induction and ongoing training programme and active social club.

Please send your CV immediately.

You must have the right to work in NZ and be willing to complete a criminal record check.

Job Type: Full-time

Salary: \$38,000.00 to \$42,000.00 /year